

## SUMMARY

2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate
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£	£	£	£	£
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**People - focuses on enhancing the quality of life, health and wellbeing of individuals, families and communities, particularly those who are vulnerable & delivering strong services**

2,314,970	1,800,010	761,124	<b>1,220,360</b>	<b>(579,650)</b>
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**Place - focuses on sustainability, the built environment and our neighbourhoods and ensuring our towns and villages are safe and clean**

729,510	2,808,790	1,694,523	<b>2,726,710</b>	<b>(82,080)</b>
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**Prosperity - focuses on safeguarding and enhancing our unique mix of rural and urban communities, promoting sustainable, economic opportunities & delivering cost effective services**

1,647,540	1,737,830	185,831	<b>1,387,870</b>	<b>(349,960)</b>
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## TOTAL

<b>4,692,020</b>	<b>6,346,630</b>	<b>2,641,478</b>	<b>5,334,940</b>	<b>(1,011,690)</b>
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RE-PROFILING POTENTIAL SLIPPAGE  
(71264/7501)

<b>(250,000)</b>	0		0	0
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<b>4,442,020</b>	<b>6,346,630</b>	<b>2,641,478</b>	<b>5,334,940</b>	<b>(1,011,690)</b>
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Reconciliation of Original to Revised Estimate

Other Amendments

1,634,150
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Slippage from 2012/13

270,460
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<u>6,346,630</u>
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**CAPITAL MONITORING 2013/14**

**PEOPLE**

Essential Reference Paper 'D'

		Exp. To 31/10/13					COMMENTS
Exp Code	2013/14 Approved Schemes	2013/14 Original Estimate	2013/14 Revised Estimate	2013/14 Total Spend to Date	2013/14 Projected Spend	2013/14 Variance between Proj Spend and Approved Estimate	
		£	£	£	£	£	
Various	Hartham	120,000	141,960	12,400	<b>20,000</b>	<b>(121,960)</b>	Slippage into 14/15 due to programming with SLM. £5k saving achieved on one scheme.
Various	Grange Paddocks	107,000	107,000	50,574	<b>106,540</b>	<b>(460)</b>	Design stage on one scheme, works in progress on roof.
72350	Pool Covers at Hartham & Grange Paddocks	59,000	59,000	40,917	<b>42,420</b>	<b>(16,580)</b>	Project agreed at CMT 28th August, pool covers complete to Hartham pools and Grange Paddocks teaching pool, necessary to review fixing method for GP main pool, allow an extra £1,503 additional costs but still within original project costs, agreed a reduction of £9,500 p.a. to SLM management fee, pro-rata to start from October 2013. Works to Grange Paddocks main pool rescheduled to start 6th November. Awaiting recharge invoices from SLM.
Various	Fanshawe	20,000	40,000	0	<b>0</b>	<b>(40,000)</b>	Specification stage. Awaiting approval to spend. Discussions taking place with Head of Environmental Services. Slip into 14/15.
Various	Leventhorpe Pool	22,800	51,780	26,484	<b>26,500</b>	<b>(25,280)</b>	Specification stage. Awaiting approval to spend. Discussions taking place with Head of Environmental Services. Slip into 14/15.
72599	Scotts Grotto Renovation	4,700	4,700	1,220	<b>4,700</b>	0	60% completed.

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		£	£	£	£	£	
	<u>Private Sector Improvement Grants</u>						
72602	Disabled Facilities (Note 1)	710,000	690,000	205,670	<b>450,000</b>	<b>(240,000)</b>	At a recent meeting with HCC, we were informed that there has been a change in the way applicants for the disabled facilities grants have been dealt with and that this has had a drastic effect on the numbers applying and also the reason for our underspend this year. We have been assured that the call centre problem has been corrected and that we should expect numbers to rally again. Therefore, revised estimate to be £450,000 with the remaining amount slipping into 2014/15. Please see Note 1 below re. Government funding.
72605	Disabled Facilities - Discretionary	110,000	89,000	4,990	<b>4,990</b>	<b>(84,010)</b>	As HCC backlog now nearly cleared the £50,000 that had already slipped to 2013/14 is no longer needed (reported at 4.6.13 Executive). £21k vired to Historic Building Grants (agreed at 3.9 Exec). No current large DFG schemes requiring Discretionary top up. No slippage necessary.
72606	Decent Home Grants	120,000	116,600	326	<b>50,000</b>	<b>(66,600)</b>	Spend to date relates to work carried out through Building Control Agency. Availability restricted due to limited resource. Need some of budget for vulnerable cases, however underspend likely. One case currently under consideration. Budget of £50K likely to be sufficient for priority cases this year. No slippage necessary.
72604	Energy Grants	20,000	20,000	0	<b>20,000</b>	0	No significant interest amongst residents noted as yet for the new Green Deal Scheme, so some additional incentives required from this budget. To amend and re-launch previous insulation grant scheme; promotion in October. Publicity for this now produced, and enquiries being received, with aim to spend budget.

**CAPITAL MONITORING 2013/14**

**PEOPLE**

Essential Reference Paper 'D'

**Exp. To 31/10/13**

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		£	£	£	£	£	
72685	Social Housing Schemes	827,900	7,160	7,156	<b>7,160</b>	0	Currently, no commitments have been made as Registered Providers are in programme with the Homes and Communities Agency. The Housing Team is exploring options of utilising S106 monies first and the LA Capital subsequently to develop and deliver a strategic investment plan for affordable housing. Therefore this budget has slipped into 14/15.
72698	Rental Accommodation in Sawbridgeworth	0	360,840	360,844	<b>360,840</b>	0	To be used for the provision of rent accommodation in Sawbridgeworth from the monies held by Uttlesford D C who act as banker for these funds. Approved at Exec 4.9
71201	Capital Salaries	26,000	26,000	0	<b>26,000</b>	0	
72442	Community Capital Grants	140,900	64,900	45,104	<b>79,850</b>	14,950	There has been no new allocations this month. Of the 19 projects funded in 12/13, all have been completed with one group to claim. Of the 12 funded in July 2013, 5 groups have already completed or part completed their projects and submitted a claim. The deadline for the next funding round is 16 December 2013, where it is anticipated that £51,207 will be allocated. Request that £14,950 be added to the budget (this was the underspend from 12/13 that should have slipped) as some claims have now been withdrawn and some came in under anticipated spend, therefore, would like to reallocate this money.
72578	Drill Hall	4,350	4,350	4,639	<b>4,640</b>	290	Completed.
72582	LSP Capital Grants	12,920	7,320	800	<b>7,320</b>	0	LSP board determines when grants are going to be awarded. Sum of £30,790 held in Capital Grants in Advance.
72545	Presdales - Replace Pavilion	9,400	9,400	0	<b>9,400</b>	0	Remaining budget to be spent on further works required to pavilion & car park, to be spent within the next quarter. Partitioning works to Boiler room being costed. Property organising works.

**CAPITAL MONITORING 2013/14**

**PEOPLE**

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		£	£	£	£	£	
<b>TOTAL</b>		<b>2,314,970</b>	<b>1,800,010</b>	<b>761,124</b>	<b>1,220,360</b>	<b>(579,650)</b>	

Reconciliation of Original to Revised Estimate

Other Amendments	(556,900)
Slippage from 2012/13	41,940
	<u>1,800,010</u>

Expenditure on Joint Use Pools 40% funding sought from HCC/schools as appropriate

Note 1. Government funding of £232,717 in 13/14

**CAPITAL MONITORING 2013/14**

**PLACE**

Essential Reference Paper 'D'

**Exp. To 31/10/13**

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		£	£	£	£	£	
Various	Hertford Theatre	19,700	118,800	99,623	<b>117,680</b>	<b>(1,120)</b>	Saving achieved on roof.
71272	Castle Gardens Bungalow - Replace Roof Covering	0	2,400	905	<b>900</b>	<b>(1,500)</b>	Completed. Saving achieved.
71271	Castle Gardens B/S-Resurface Footpaths	30,000	30,000	30,000	<b>30,000</b>	0	Started on site 11.11.13
72701	Hartham Art Project	0	5,000	3,500	<b>5,000</b>	0	Final completion date now November 2013. Fully funded from Sainsbury's S106 monies. 2nd stage payment to be made this year.
74102	Historic Building Grants	35,000	50,140	15,285	<b>50,140</b>	0	Further to the report to Exec of 4.6.13, it is now highly likely that the grants for Buildings at Risk will be forthcoming and no capital provision has been made for this year. Therefore, after consultation with the Exec Member and the Director of Finance & Support Services a virement has been made of £21k from the underspend within discretionary disabled facility grants.
Various	Refuse Collection & Recycling	139,000	2,341,190	1,511,782	<b>2,297,490</b>	<b>(43,700)</b>	New recycling vehicles delivered in September and are now being prepared. Project on target. Vehicle cost came in under anticipated level.
72504	Provision of Play Equipment	50,000	50,000	4,634	<b>50,000</b>	0	Spend programmed for the next two quarters. Mainly in improvements to open spaces at Chapplefields; Hornsmill; Lowerbourne Gardens and King George Playing Fields in accordance with the parks development programme

**CAPITAL MONITORING 2013/14**

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		£	£	£	£	£	
72506	Art in Parks Project (Note 1)	5,000	5,000	0	<b>5,000</b>	0	Have identified a possible project to create wood sculpures at Pishobury Park and this will developed in the next quarter.
72585	The Bourne, Ware - Play Area Development Programme	40,000	40,000	4,245	<b>4,240</b>	<b>(35,760)</b>	External funding /compensatory works have been agreed with Thames Water which will add value to the project but delay completion to next year. Spend to date relates to consultation costs. Please note total project spend will be £44,280 as £4,280 of this is funded from S106 monies. Therefore, request that sum of £35,760 slips into 14/15.
72507	Pishiobury Park Wetland Habitat Project (Note 2)	0	20,000	7,820	<b>20,000</b>	0	First stage complete. Second stage requires a land swap with local fishing club and this is subject to a Non-Key decision report which will be coming forward during the autumn.
72508	Hartham Common-Parks Development Plan Project (Note 3)	25,000	0	0	<b>0</b>	0	Currently working with the Countryside Management Service to lever in external funding so project has slipped to 2014/15
75168	Energy Efficiency & Carbon Reduction Measures (Note 4)	45,000	0	0	<b>0</b>	0	Programme work to commence early autumn 2014. The works would include the web based smart metering to cover electric/gas (+ water if proves practicable) to as many metered sites as possible to build on that within Wallfields. We will also be recommending the solar pv scheme. Regarding costs these 2 schemes are likely to take the bulk of the funding available, if not all – and we are seeking revised detailed costings, which should be available later in the month. Agreed at 1.10.13 Exec. to slip into 2014/15.

**CAPITAL MONITORING 2013/14**

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Essential Reference Paper 'D'

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		£	£	£	£	£	
72591	Castle Weir Micro Hydro Scheme	210,210	4,730	4,729	<b>4,730</b>	0	Water Framework Directive study now complete. Work to date shows the scheme will result in no increase in flood risk or damage to ecology. However, Environment Agency are seeking upstream improvements and this is subject to further negotiations. Project unlikely to be completed in current financial year and has slipped to 2014/15.
74106	Heart of B/S - Market Improvement Scheme	45,300	45,300	0	<b>45,300</b>	0	Ideas being developed for B/S market. There will be cost implications but we will need to consult with traders when we have something more tangible. Consultation is likely to take place in Autumn/Winter 2013.
74105	Town Centre Environmental Enhancements	85,300	96,230	12,000	<b>96,230</b>	0	Town council projects have been slow to deliver. Officer undertaken a series of site visits in October to monitor reasons.
<b>TOTAL</b>		<b>729,510</b>	<b>2,808,790</b>	<b>1,694,523</b>	<b>2,726,710</b>	<b>(82,080)</b>	
Reconciliation of Original to Revised Estimate							
Other Amendments		2,011,520					
Slippage from 2012/13		67,760					
		<u>2,808,790</u>					

Note 1. Provision to attract external funding.

Note 2. This project will require match funding to maximise the potential of this project and this sum reflects provision for this.

Note 3. Development of this site will require significant external investment and this sum represents provision to support bids for external funding.

Note 4. Relates to provision for energy efficiency measures following C3W. This is subject to bids for grant funding.

**CAPITAL MONITORING 2013/14**

**PROSPERITY**

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		£	£	£	£	£	
71374	Network, Servers & Storage Upgrade	50,000	0	3,900	0	0	Spend to be transferred to correct code (H. Lewis to advise)
71442	Revenues & Benefits Programme		0		18,600	18,600	Request that BACS (71377) and Housing Benefits System (71408) be merged into this one scheme
71377	BACS	2,500	2,500	0	0	(2,500)	See code 71442
71379	Authentication	31,000	31,000	0	31,000	0	Interim Head of ICT to clarify.
71388	GIS	2,000	5,470	0	0	(5,470)	Completed, saving achieved.
71395	EDM - Corporate	11,000	16,070	0	5,000	(11,070)	Requirement for this budget still to be determined. Therefore, request to slip £11,070 into 14/15.
71408	Housing Benefits System	16,100	16,100	0	0	(16,100)	See code 71442
71409	Locata	10,000	10,000	0	10,000	0	Scheme not to go ahead, but request that this budget is utilised elsewhere (yet to be determined).
71414	Hardware Funding	140,000	0	9,233	0	0	Spend to be transferred to correct code (H. Lewis to advise)
71425	2 Blade Enclosures	0	24,270	0	24,270	0	Completed. Awaiting invoices from Stevenage.
71426	8 Blade Servers for Workstation Virtualisation	0	39,050	0	39,050	0	Completed. Awaiting invoices from Stevenage.
71427	12 Blade Servers for Workstation Virtualisation	0	30,720	0	30,720	0	Completed. Awaiting invoices from Stevenage.
71428	Servers for GCS(X) Network	0	12,020	0	12,020	0	Completed. Awaiting invoices from Stevenage.
71429	1 New Datacenter core network switches	0	28,360	0	28,360	0	Completed. Awaiting invoices from Stevenage.

**CAPITAL MONITORING 2013/14**

**PROSPERITY**

Essential Reference Paper 'D'

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		£	£	£	£	£	
71430	2 storage switch 2 x IL3 switch	0	16,380	0	<b>16,380</b>	0	Completed. Awaiting invoices from Stevenage.
71431	Establishment of LES & internet links to replace MPLS	0	50,000	0	<b>50,000</b>	0	To be completed in Qtr 4.
71432	10TB Tier 1 (SAS Class) Storage	0	20,940	0	<b>20,940</b>	0	Completed. Awaiting invoices from Stevenage.
71433	20TB Tier 2 (MDL Class) Storage	0	17,240	0	<b>17,240</b>	0	Completed. Awaiting invoices from Stevenage.
71434	Zero Clients	0	54,020	0	<b>54,020</b>	0	Completed. Awaiting invoices from Stevenage.
71415	Applications	55,000	110,070	0	<b>0</b>	<b>(110,070)</b>	Orders raised to date relate to ICON upgrade and BACS software. Request that these are transferred to separate budget headings and the remaining £62,300 budget transferred to 71435.
71443	Civica ICON Upgrade		0	25,774	<b>25,770</b>	25,770	See above comment on 71415
71444	BACS Software		0	21,984	<b>21,980</b>	21,980	See above comment on 71415
71435	Proposed Funding for Applications	0	200,000	0	<b>112,320</b>	<b>(87,680)</b>	See above comment on 71415. Slip total variance of above codes & 71435 of £150,000 into 14/15.
71436	Desktop Virtualisation Application Virtualisation Secure Gateway Access	0	33,000	0	<b>33,000</b>	0	Will be spent this year, but request that this is utilised elsewhere (H. Lewis to advise in due course).
71437	Windows Server Licensing	0	10,000	0	<b>5,000</b>	<b>(5,000)</b>	Slip £5k into 14/15
71416	Merging systems - Licensing & Env Health	15,000	0	0	<b>0</b>	0	Slipped into 14/15 (agreed at 3.9 Exec)
71418	Mayrise Upgrade	10,000	30,000	23,609	<b>30,000</b>	0	To be completed by year end.

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71420	Integrated DC & BC Systems	60,000	60,000	0	<b>60,000</b>	0	Subject to soft market testing (which is now taking place), information to be sent to CMT with a probable higher figure. Interim Head of ICT and Head of Planning to discuss further.
71422	Shared Services Infrastructure Integration	50,000	0	0	<b>0</b>	0	Budget utilised elsewhere.
71438	EH share 50% of estimated costs of implementation	0	55,000	0	<b>55,000</b>	0	
71439	Service Desk & Utilities	0	64,000	0	<b>64,000</b>	0	
71440	Shared service print investment costs 50%	0	20,500	0	<b>20,500</b>	0	
71441	Shared service accommodation costs 50%	0	62,000	0	<b>62,000</b>	0	
71424	Provisional IT Investment	500,000	0	0	<b>0</b>	0	Budget utilised elsewhere.
71362	Capital Salaries	109,000	109,000	0	<b>109,000</b>	0	
71423	Replacement Condensers to Server Room	0	1,000	0	<b>0</b>	<b>(1,000)</b>	Completed. Saving achieved.
75240	Bircherley Green MSCP - Major Refurb. & Repairs	66,240	66,240	10,294	<b>66,240</b>	0	Asset Management Group have requested that further expenditure be postponed until after a decision has been made on the future of the car park. Spend to date relates to final payment for the major works.
75241	Gascoyne Way MSCP - Major Refurb. & Repairs	0	8,600	7,435	<b>8,600</b>	0	Completed, awaiting final invoices.
75268	Northgate End - Resurfacing & Lining	50,000	50,000	39,052	<b>50,000</b>	0	Orders placed.

**CAPITAL MONITORING 2013/14**

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75269	Bell Street - Resurfacing & Lining	25,000	25,000	15,762	<b>25,000</b>	0	Orders placed.
75166	Replace Footbridge Library Car Park Ware	7,200	7,200	5,265	<b>5,300</b>	<b>(1,900)</b>	Completed. Saving achieved.
71273	Wallfields Fire Alarm Upgrade	0	0	<b>(766)</b>	<b>(770)</b>	<b>(770)</b>	Completed, small saving.
71274	Wallfields Replacement of Radiators	60,000	60,000	0	<b>0</b>	<b>(60,000)</b>	Replacement of radiators not to go ahead, however, other works are needed on improving the boiler and heating system. Request that the budget is utilised on the boiler instead and also slip into 14/15 as works can't be carried out until the summer months.
71275	Wallfields & Charringtons - Server Room Fire Suppression Systems	20,000	20,000	0	<b>20,000</b>	0	Not to be spent on this scheme, to be utilised elsewhere (awaiting instructions from S. Whinnett)
71276	Wallfields - Equality Access & Card Control to Doors	40,000	40,000	4,150	<b>40,000</b>	0	Specification stage.
71269	Wallfields Security Gates & Fencing to Boiler House	15,000	15,000	0	<b>0</b>	<b>(15,000)</b>	Scheme to be reviewed therefore, slip into 14/15.
72598	Cricketfield Lane - Resurface Footpath & Retainment Works	75,000	75,000	0	<b>0</b>	<b>(75,000)</b>	Scheme to be reviewed. If this goes ahead, it can only be carried out in school summer holidays therefore, slip into 14/15.
71203	Replacement Chairs & Desks	10,000	11,080	5,862	<b>11,080</b>	0	It is expected that about £4,000 will be spent on refurbishment project in Wallfields old building in 4th quarter.

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## PROSPERITY

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75160	River & Watercourse Structures	47,500	61,800	13,650	<b>61,800</b>	0	Consultation still ongoing to replace the St. Andrew Street Car Park bridge in Hertford Castle grounds . Remedial works required for other EH owned bridges have been assessed according to priority and we are awaiting quotes .Proposed flood alleviation asset to be constructed in Dane End is progressing and is still awaiting necessary consent for the works from HCC Flood Risk Management Team.
75157	Footbridge over River Stort	91,020	90,220	0	<b>90,220</b>	0	Still trying to resolve the outstanding issues so while there is no progress yet, hope to finalise the matter this year.
72568	North Drive - reconstruct road & drainage	15,380	15,380	627	<b>630</b>	<b>(14,750)</b>	Unable to resolve this at the moment as the money available is not enough to upgrade the road properly, however there are a couple of private planning schemes that may come forward that we hope to be able to include the road in. Request that this budget slips into 14/15.
71266	Capital Salaries	53,600	53,600	0	<b>53,600</b>	0	
71251	Automated Telling Machines at Hertford & B/S	0	0	0	<b>0</b>	0	Due to significant issues with the testing of the Civica payment system upgrade £12,800 has slipped to 2014/15.
72702	Parking Services - Operational Vehicle	10,000	10,000	0	<b>0</b>	<b>(10,000)</b>	Originally an approved capital bid for a used operational vehicle for Parking Services. Following a full cost/benefit review the lease cost of a new vehicle was comparable to the net cost of running a used vehicle so a new lease is to be progressed instead.
<b>TOTAL</b>		<b>1,647,540</b>	<b>1,737,830</b>	<b>185,831</b>	<b>1,387,870</b>	<b>(349,960)</b>	

Reconciliation of Original to Revised Estimate

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		£	£	£	£	£	
	Other Amendments	(70,470)					
	Slippage from 2012/13	160,760					
		<u>1,737,830</u>					